

## **Level II Systems Administrator – Longmont, CO**

Ongoing Operations is seeking an enthusiastic, self-motivated Systems Administrator to work in a diverse technical environment. This position will require the ability to think strategically and to be able to make change depending on business goals. The candidate must demonstrate strong communication skills and be able to provide excellent service to our staff and clients. A desire to grow with our company, create a positive work environment, and continually push the envelope of one's own skill set is a must.

### **Qualifications**

- Experience with installation, configuration, troubleshooting, and administration of Windows Server 2000 and up (Active Directory, DNS, Exchange, and WUS)
- Experience with VMWare or other virtualization technologies.
- Familiarity with LAN/WAN networking.
- Experience with VPN technologies
- A strong understanding of computer security concepts and best practices.
- An understanding of DR and HA concepts.
- Experience with managing Blackberry BES server and phones
- Certifications are a plus.

### **Responsibilities**

- Maintain Microsoft Windows 2003 and 2008 Servers and VMWare server environment.
- Attend training on several solutions we currently offer to our clients.
- Work with our clients to architect and implement solutions.

- Proactively monitor and maintain company network and server infrastructure.
- Maintain company desktops, laptops, printers & smart phones or Blackberry
- Develop and document technical procedures.

### **Requirements**

- Minimum 2 years experience or equivalent education.
- Troubleshooting skills and strong communication skills required
- Have a valid driver's license and be able to occasionally commute to Denver
- On call rotation
- The employee is required to stoop, kneel, and crouch when performing job duties.
- The employee must occasionally lift and/or move up to 50 pounds.
- Other duties as assigned

### **Characteristic**

The ideal candidate is a person who enjoys interacting with people and is patient when helping troubleshoot issues for staff and clients. Excellent communication skills (both oral and written), a strong work ethic and a “can-do” attitude are essential.